

# **The Phoenix Dunlop Oil & Marine Pension Scheme**

Statement of Investment Principles

September 2020

# 1 Introduction

- 1.1 This is the Statement of Investment Principles prepared by Phoenix Dunlop Pension Trustees Limited as the Trustee of The Phoenix Dunlop Oil & Marine Pension Scheme (the Scheme). This statement sets down the principles governing decisions about investments for the Scheme to meet the requirements of:
- the Pensions Act 1995, as amended by the Pensions Act 2004; and
  - the Occupational Pension Schemes (Investment) Regulations 2005 as amended by the Occupational Pension Schemes (Investment) (Amendment) Regulations 2010.
  - the Occupational Pension Schemes (Investment and Disclosure) (Amendment and Modification) Regulations 2018.
  - the Occupational Pension Schemes (Investment and Disclosure) (Amendment) Regulations 2019.
- 1.2 In preparing this statement the Trustee has consulted Dunlop Oil & Marine Limited, the Principal Employer, and obtained advice from Barnett Waddingham LLP, the Trustee's investment consultants. Barnett Waddingham is authorised and regulated by the Financial Conduct Authority.
- 1.3 This statement has been prepared with regard to the 2001 Myners review of institutional investment (including subsequent updates), and Scheme Funding legislation.
- 1.4 The Trustee will review this statement at least every three years or if there is a significant change in the policy on any of the areas covered by the statement.
- 1.5 The investment powers of the Trustee are set out in Clause 13.10 of the Definitive Trust Deed & Rules, dated 30 January 2001. This statement is consistent with those powers.

## 2 Choosing investments

- 2.1 The Trustee's policy is to set the overall investment target and then monitor the performance of their managers against that target. In doing so, the Trustee considers the advice of their professional advisers, who they consider to be suitably qualified and experienced for this role.
- 2.2 The day-to-day management of the Scheme's assets is delegated to one or more fund managers. The Scheme's fund managers are detailed in the Appendix to this Statement. The fund managers are authorised and regulated by the Financial Conduct Authority, and are responsible for stock selection and the exercise of voting rights.
- 2.3 The Trustee reviews the appropriateness of the Scheme's investment strategy on an ongoing basis. This review includes consideration of the continued competence of the fund managers with respect to performance within any guidelines set. The Trustee will also consult the employer before amending the investment strategy.

## 3 Investment objectives

- 3.1 The Trustee's main investment objectives are:
- to ensure that they can meet the members' entitlements under the Trust Deed and Rules as they fall due;
  - to achieve a long term positive real return;
  - to manage the expected volatility of the returns achieved in order to control the level of volatility in the Scheme's required contribution levels;

- to invest in assets of appropriate liquidity which will generate income and capital growth to meet, together with new contributions from members and the participating employer, the cost of current and future benefits which the Scheme provides;
- to reduce the risk of the assets failing to meet the liabilities over the long term;
- to minimise the long-term costs of the Scheme by maximising the return on the assets whilst having regard to the above objectives;
- to take account of the long-term risks, including those relating to non-financial factors, when making investment decisions.

3.2 The Trustee is aware of the relationship that exists between the particular investment portfolio that is held and the level of funding of the Scheme's liabilities at any time. The Trustee has obtained exposure to investments that they expect will meet the Scheme's objectives as best as possible.

## 4 Kinds of investments to be held

- 4.1 The Scheme can invest in a wide range of asset classes including equities, bonds, cash, property, alternatives (including private equity, commodities, hedge funds, infrastructure, currency, high yield debt and derivatives) and annuity policies.
- 4.2 Any investment in derivative instruments is only made to contribute to a reduction in the overall level of risks in the portfolio or for the purposes of efficient portfolio management.
- 4.3 The Trustee monitors from time-to-time the employer-related investment content of their portfolio as a whole and will take steps to alter this should they discover this to be more than 5% of the portfolio. Typically this check is carried out annually by the Scheme's auditors.

## 5 The balance between different kinds of investments

- 5.1 The Scheme invests in assets that are expected to achieve the Scheme's objectives. The allocation between different asset classes is contained within the Appendix to this Statement.
- 5.2 The Trustee considers the merits of both active and passive management for the various elements of the portfolio and may select different approaches for different asset classes. The current arrangements are set out in the Appendix to this Statement.
- 5.3 From time to time the Scheme may hold cash and therefore deviate from its strategic or tactical asset allocation in order to accommodate for any short term cashflow requirements or other unexpected items.
- 5.4 The Trustee is aware that the appropriate balance between different kinds of investments will vary over time and therefore the Scheme's asset allocation will be expected to change as the Scheme's liability profile matures.

## 6 Risks

- 6.1 The Trustee has considered the following risks for the Scheme with regard to its investment policy and the Scheme's liabilities:

<b>Risk versus the liabilities</b>	The Trustee will monitor and review the investment strategy relative to the liabilities in conjunction with each actuarial valuation. The investment strategy will be set with consideration to the appropriate level of risk required for the funding strategy as set out in the Scheme's Statement of Funding Principles.
<b>Covenant risk</b>	The creditworthiness of the employer and the size of the pension liability relative to the employer's earnings are monitored on a regular basis. The appropriate level of investment risk is considered with reference to the strength of the employer covenant.
<b>Solvency and mismatching</b>	This risk is addressed through the asset allocation strategy and ongoing triennial actuarial valuations. The Trustee is aware that the asset allocation required to minimise the volatility of the solvency position may be different from that which would minimise the volatility on the Scheme's funding basis.
<b>Asset allocation risk</b>	The asset allocation is detailed in the Appendix to this Statement and is monitored on a regular basis by the Trustee.
<b>Investment manager risk</b>	The Trustee monitors the performance of each of the Scheme's investment managers on a regular basis in addition to having meetings with each manager from time to time as necessary. The Trustee has a written agreement with each investment manager, which contains a number of restrictions on how each investment manager may operate.
<b>Governance risk</b>	Each asset manager is expected to undertake good stewardship and positive engagement in relation to the assets held. The Trustee monitors these and will report on the managers' practices in their annual Implementation Statement.
<b>ESG/Climate risk</b>	The Trustee has considered long-term financial risks to the Scheme and ESG factors as well as climate risk are potentially financially material and will continue to develop its policy to consider these, alongside other factors, when selecting or reviewing the Scheme's investments in order to avoid unexpected losses.
<b>Concentration risk</b>	Each investment manager is expected to manage broadly diversified portfolios and to spread assets across a number of individual shares and securities.
<b>Liquidity risk</b>	The Scheme invests in assets such that there is a sufficient allocation to liquid investments that can be converted into cash at short notice given the Scheme's cashflow requirements. The Scheme's administrators assess the level of cash held in order to limit the impact of the cashflow requirements on the investment policy.
<b>Currency risk</b>	The Scheme's liabilities are denominated in sterling. The Scheme may gain exposure to overseas currencies by investing in assets that are denominated in a foreign currency or via currency management.
<b>Loss of investment</b>	The risk of loss of investment by each investment manager and custodian is assessed by the Trustee. This includes losses beyond those caused by market movements (e.g. default risk, operational errors or fraud).

## 7 Expected return on investments

- 7.1 The Trustee has regard to the relative investment return and risk that each asset class is expected to provide. The Trustee is advised by their professional advisers on these matters, who they deem to be appropriately qualified experts. However, the day-to-day selection of investments is delegated to the fund managers.
- 7.2 The Trustee recognises the need to distinguish between nominal and real returns and to make appropriate allowance for inflation when making decisions and comparisons.
- 7.3 In considering the expected return from investments, the Trustee recognises that different asset classes have different long-term expected returns and expected volatilities relative to the liabilities.
- 7.4 Having established the investment strategy, the Trustee monitors the performance of each fund manager against an agreed benchmark as frequently as appropriate according to market conditions and the Scheme's funding position. The Trustee meets the Scheme's fund managers as frequently as is appropriate in order to review performance.

## 8 Realisation of investments

- 8.1 The Trustee has delegated the responsibility for buying and selling investments to the fund managers. The Trustee has considered the risk of liquidity as referred to above.
- 8.2 Ultimately, the investments will all have to be sold when the Scheme's life comes to an end. In this situation, the Trustee is aware of the fact that the realisable value of some investments, were there to be a forced sale, might be lower than the market value shown in the Scheme accounts.

## 9 Financially material considerations, non-financially material considerations, the exercise of voting rights and engagement activities

- 9.1 The Trustee has set policies in relation to these matters. These policies are set out in the Appendix.

## 10 Policy on arrangements with asset managers

### Incentivising assessments based on medium to long term, financial and non-financial considerations

- 10.1 The Trustee is mindful that the impact of ESG and climate change has a long-term nature. However, the Trustee recognises that the potential for change in value as a result of ESG and climate risk may occur over a much shorter term than climate change itself. The Trustee acknowledges this in their investment management arrangements.
- 10.2 When considering the management of objectives for an investment manager (including ESG and climate risk objectives), and then assessing their effectiveness and performance, the Trustee assesses these over a rolling timeframe. The Trustee believes the use of rolling timeframes, typically 3 to 5 years, is consistent with ensuring the investment manager makes decisions based on an appropriate time horizon. Where a fund may have an absolute return or shorter term target, this is generally supplementary to a longer term performance target. In the case of assets that are actively managed, the Trustee expects this longer term performance target to be sufficient to ensure an appropriate alignment of interests.

- 10.3 The Trustee expects investment managers to be voting and engaging on behalf of the Scheme's holdings and the Scheme monitors this activity within the Implementation Statement in the Scheme's Annual Report and Accounts. The Trustee does not expect ESG considerations to be disregarded by the investment managers in an effort to achieve any short term targets.

### Method and time horizon for assessing performance

- 10.4 The Trustee monitors the performance of their investment managers over medium to long term periods that are consistent with the Trustee's investment aims, beliefs and constraints.
- 10.5 The Scheme invests exclusively in pooled funds. The investment manager is remunerated by the Trustee based on the assets they manage on behalf of the Trustee. As the funds grow, due to successful investment by the investment manager, they receive more and as values fall they receive less.
- 10.6 The Trustee believes that this fee structure, including the balance between any fixed and performance related element, enables the investment manager to focus on long-term performance without worrying about short term dips in performance significantly affecting their revenue.
- 10.7 The Trustee asks the Scheme's investment consultant to assess if the asset management fee is in line with the market when the manager is selected, and the appropriateness of the annual management charges are considered regularly as part of the review of the Statement of Investment Principles.

### Portfolio turnover costs

- 10.8 The Trustee acknowledges that portfolio turnover costs can impact on the performance of their investments. Overall performance is assessed as part of the quarterly investment monitoring process.
- 10.9 During the investment manager appointment process, the Trustee may consider both past and anticipated portfolio turnover levels. When underperformance is identified, deviations from the expected level of turnover may be investigated with the investment manager concerned if it is felt they may have been a significant contributor to the underperformance. Assessments reflect the market conditions and peer group practices. The Trustee acknowledges that for some asset classes, such as LDI, a higher turnover of contracts such as repurchase agreements, can be beneficial to the fund from both a risk and cost perspective.

### Duration of arrangement with asset manager

- 10.10 For the open-ended pooled funds in which the Scheme invests, there are no predetermined terms of agreement with the investment managers.
- 10.11 The suitability of the Scheme's asset allocation and its ongoing alignment with the Trustee's investment beliefs is assessed every three years, or when changes deem it appropriate to do so more frequently. As part of this review the ongoing appropriateness of the investment managers, and the specific funds used, is assessed.
- 10.12 For closed ended funds, the Scheme reviews the appointment with the investment manager as the manager releases new iterations of the funds (which the Trustee may consider further investment into) and at, or just prior to, maturity of the closed-ended fund.

## 11 Agreement

- 11.1 This statement was agreed by the Trustee, and replaces any previous statements. Copies of this statement and any subsequent amendments will be made available to the employer, the fund managers, the actuary and the Scheme auditor upon request.

**Signed:**.....M A CARN..... **Date:**.....30/09/2020.....

**On behalf of Phoenix Dunlop Pension Trustees Limited**

# Appendix 1 – Investment policy as at September 2020

The Trustee has appointed the following investment managers to carry out the day-to-day investment of the Scheme:

- Legal & General
- Baillie Gifford
- Insight

## *Asset classes and allocation*

The Trustee has considered all asset classes and has gained exposure to UK and overseas equities, target return, fixed interest and index-linked gilts and corporate bonds through the investments detailed below.

The asset allocation as set out below has been agreed after considering the Scheme's liability profile, funding position, expected return of the various asset classes and the need for diversification.

<b>Fund manager</b>	<b>Allocation</b>
<b>Legal &amp; General</b>	<b>37.5%</b>
UK Equity Index	12.5%
World (ex UK) Equity Index	12.5%
World (ex UK) Equity Index (GBP Hedged)	12.5%
<b>Baillie Gifford</b>	<b>12.5%</b>
Multi-Asset Growth Fund	12.5%
<b>Insight Investment</b>	<b>50%</b>
UK Government Long Maturities Bond	5%
UK Indexed-Linked Bond	20%
UK Corporate All Maturities Bond	7.5%
UK Corporate Long Maturities Bond	17.5%

The Trustee recognises that the asset allocation of investments in different asset classes will vary over time as a result of market movements and seeks to maintain a balance between conserving the asset allocation in line with its benchmark and limiting the costs of rebalances.

Any new money is invested to rebalance the overall asset allocation towards its overall benchmark. The Scheme's cash flow requirements are usually expected to be met by the employer's contributions, however where this is insufficient the Trustee may disinvest some of its investments, usually to move the overall asset allocation in line with the long term asset allocation.

The Trustee also has AVC contracts with Equitable Life and Coventry Building Society for the receipt of members' Additional Voluntary Contributions. The arrangement is reviewed from time to time.

### *Fund managers, professional advisers and fees*

The Trustee has appointed Legal & General, Baillie Gifford and Insight to carry out the day-to-day investment of the fund. These fund managers are authorised and regulated by the Financial Conduct Authority.

The fee arrangements with the fund managers are summarised below:

<b>Fund manager</b>	<b>Fees</b>
<b>Legal &amp; General</b>	
UK Equity Index	0.10% p.a. for the first £10m 0.075% p.a. for the next £10m*
World (ex UK) Equity Index	0.22% p.a. for the first £5m 0.19% p.a. for the next £10m*
World (ex UK) Equity Index (GBP Hedged)	0.243% p.a. for the first £5m 0.213% p.a. for the next £10m*

\* Further discounts apply for investments above these amounts. Legal & General also has a flat Scheme charge of £1,500 p.a. payable in addition to these fees.

<b>Fund manager</b>	<b>Fees</b>
<b>Baillie Gifford</b>	
Multi-Asset Growth Fund	0.50% p.a.

<b>Fund manager</b>	<b>Fees</b>
<b>Insight</b>	
UK Government Long Maturities Bond	0.30% p.a.
UK Index-Linked Bond	0.30% p.a.
UK Corporate All Maturities Bond	0.30% p.a.
UK Corporate Long Maturities Bond	0.30% p.a.

The Trustee has appointed Barnett Waddingham LLP to provide advice on investment matters. Barnett Waddingham is remunerated on a time cost basis unless fees for projects have been agreed in advance.

The fee arrangements with the AVC providers are summarised below:

<b>AVC Provider</b>	<b>Fees</b>
<b>Equitable life</b>	
Equitable Life With-Profits	0.50% p.a.
Equitable Life Property	0.50% p.a.
Equitable Life Managed	0.50% p.a.
Equitable Life International Growth	0.50% p.a.
Clerical Medical With-Profits	0.50% p.a.
Clerical Medical Adventurous	0.50% p.a.
Clerical Medical Balanced	0.50% p.a.
<b>Coventry Building Society</b>	No fees applied

### *Benchmarks and objectives*

The investment benchmarks and objectives for each fund manager and AVC provider are given below.

<b>Fund manager</b>	<b>Benchmark</b>	<b>Objective</b>
<b>Legal &amp; General</b>		
UK Equity Index	FTSE All-Share Index	Track benchmark to within +/- 0.25% p.a. for two years out of three
World (ex UK) Equity Index	FTSE World (ex-UK) Index	Track benchmark to within +/- 0.50% p.a. for two years out of three
World (ex UK) Equity Index (GBP Hedged)	FTSE World (ex UK) Index – GBP hedged (excluding advanced emerging markets)	Track benchmark to within +/- 0.50% p.a. for two years out of three
<b>Baillie Gifford</b>		
Multi-Asset Growth Fund	Bank of England Base Rate	To outperform the benchmark by 3.5% p.a., net of fees, over rolling five-year periods
<b>Insight</b>		
UK Government Long Maturities Bond	FTSE-A British Government Over 15 Years Gilt index	Outperform benchmark by 0.75% p.a. over rolling three-year periods
UK Indexed-Linked Bond	FTSE-A British Government Over 5 Years Index-Linked Gilt index	Outperform benchmark by 0.75% p.a. over rolling three-year periods
UK Corporate All Maturities Bond	iBoxx Sterling Non-Gilt All Maturities index	Outperform benchmark by 1.00% p.a. over rolling three-year periods
UK Corporate Long Maturities Bond	iBoxx Sterling Non-Gilts Over 10 Years index	Outperform benchmark by 1.00% p.a. over rolling three-year periods

<b>AVC Provider</b>	<b>Benchmark</b>	<b>Objective</b>
<b>Equitable Life</b>		
Equitable Life with-profits	FTSE All Share TR Index FTSE Actuaries Gilts All Stocks TR Index IPD Monthly Property Index	To generate capital growth over the medium to long term (at least 5 years) with some stability against market volatility over the short term
Equitable Life Property	ABI UK Direct Property	To achieve long term capital growth by investing in a carefully selected portfolio of properties
Equitable life Managed	ABI Mixed Investment 40%-85% Shares sector	To maximise the overall return from investments covering UK and overseas equities, gilt-edged and fixed-interest stock and property
Equitable Life International Growth	International Growth Pension DP	To achieve capital growth in the long term by investing in a diversified global portfolio
Clerical Medical with-profits	No explicit benchmark stated, comparators used by Clerical Medical are: FTSE All Share TR Index FTSE Actuaries Gilts All Stocks TR Index IPD Monthly Property Index	To generate capital growth over the medium to long term (at least 5 years) with some stability against market volatility over the short term
Clerical Medical Adventurous	ABI Flexible Investment sector	To achieve long term capital growth by gaining exposure almost exclusively to UK and overseas equities, but with some flexibility to gain a minority exposure to commercial property and fixed income stocks
Clerical Medical Balanced	ABI Mixed Investment 40%-85% Shares sector	To achieve long term capital growth by gaining exposure predominantly to UK and overseas, with flexibility to gain a minority exposure to commercial property and fixed interest stocks
<b>Coventry Building Society</b>	No benchmark specified	No objective specified. The Coventry Building Society is used to provide a cash savings account with the level of return set and reviewed from time to time by Coventry Building Society.

## Appendix 2 – Financially material considerations, non-financially material considerations, the exercise of voting rights and engagement activities

### Financially Material Considerations

The Trustee considers that factors such as environmental, social and governance (ESG) issues (including but not limited to climate change) will be financially material for the Scheme over the length of time during which the benefits provided by the Scheme for members require to be funded to a level which would allow the benefits to be bought out with an insurer. This is likely to be more than five years from the date of this Statement of Investment Principles.

The Trustee has elected to invest the Scheme's assets through pooled funds. The choice of underlying funds is made by the Trustee after taking advice from their investment consultant. The Trustee, and the managers of the underlying funds, take into account ESG factors (including climate change risks) in their decisions in relation to the selection, retention and realisation of investments.

The Trustee takes those factors into account in the selection, retention and realisation of investments as follows:

**Selection of investments:** may assess the investment managers' ESG integration credentials and capabilities, including stewardship, as a routine part of requests for information/proposals as well as through other regular reporting channels.

**Retention of investments:** Developing a robust monitoring process in order to monitor ESG considerations on an ongoing basis by regularly seeking information on the responsible investing policies and practices of the investment managers.

**Realisation of investments:** The Trustee will request information from investment managers about how ESG considerations are taken into account, where relevant, in decisions to realise investments.

The Trustee will also take those factors into account as part of its investment process to determine a strategic asset allocation, and consider them as part of ongoing reviews of the Scheme's investments.

The Trustee will continue to monitor and assess ESG factors, and risks and opportunities arising from them, as follows:

- The Trustee will obtain training, as required, on ESG considerations in order to understand fully how ESG factors including climate change could impact the Scheme and its investments;
- As part of ongoing monitoring of the Scheme's investment managers, the Trustee may use any ESG ratings information available within the pensions industry or provided by its investment consultant, to assess how the Scheme's investment managers take account of ESG issues; and
- Through their investment consultant the Trustee may request that all of the Scheme's investment managers provide information about their ESG policies, and details of how they integrate ESG into their investment processes on a periodic basis.

### Non-financially material considerations

The Trustee does not take into account the views of Scheme members and beneficiaries in relation to ethical considerations, social and environmental impact, or present and future quality of life of the members and beneficiaries of the Scheme (referred to as "non-financial matters" in the relevant Regulations) in the selection, retention and realisation of investments.

## The exercise of voting rights

The Trustee's policy on the exercise of rights attaching to investments, including voting rights, and in undertaking engagement activities in respect of the investments is that these rights should be exercised by the investment managers on the Trustee's behalf. In doing so, the Trustee expects that the investment managers will use their influence as major institutional investors to exercise the Trustee's rights and duties as shareholders, including where appropriate engaging with underlying investee companies to promote good corporate governance, accountability and to understand how those companies take account of ESG issues in their businesses.

The Trustee will monitor and engage, as required, with the investment managers about relevant matters (including matters concerning an issuer of debt or equity, including their performance, strategy, capital structure, management of actual or potential conflicts of interest, risks, social and environmental impact and corporate governance), through the Scheme's investment consultant.

Investment managers will be asked to provide details of their stewardship policy and engagement activities on at least an annual basis. The Trustee will, with input from their investment consultant, monitor and review the information provided by the investment managers. Where possible and appropriate, the Trustee will engage with their investment managers for more information and ask them to confirm that their policies comply with the principles set out in the Financial Reporting Council's UK Stewardship Code.

## Engagement activities

The Trustee acknowledges the importance of ESG and climate risk within their investment framework. When delegating investment decision making to their investment managers they provide their investment managers with a benchmark they expect the investment managers to either follow or outperform. The investment manager has discretion over where in an investee company's capital structure it invests (subject to the restrictions of the mandate), whether directly or as an asset within a pooled fund.

The Trustee is of the belief that ESG and climate risk considerations may extend over the entirety of a company's corporate structure and activities, i.e. that they apply to equity, credit and property instruments or holdings. The Trustee also recognises that ESG and climate related issues are constantly evolving and along with them so too are the products available within the investment management industry to help manage these risks.

The Trustee considers it to be a part of their investment managers' roles to assess and monitor developments in the capital structure for each of the companies in which the managers invest on behalf of the Scheme or as part of the pooled fund in which the Scheme holds units.

The Trustee also considers it to be part of their investment managers' roles to assess and monitor how the companies in which they are investing are managing developments in ESG related issues, and in particular climate risk, across the relevant parts of the capital structure for each of the companies in which the managers invest on behalf of the Scheme.

Should an investment manager be failing in these respects, this should be captured in the Scheme's regular performance monitoring.

The Scheme's investment managers are granted full discretion over whether or not to invest in the Principal Employer's business. Through their consultation with the Principal Employer when setting this Statement of Investment Principles, the Trustee has made the Principal Employer aware of their policy on ESG and climate related risks, how they intend to manage them and the importance that the pensions industry as a whole, and its regulators, place on them.

The Scheme's investment consultant is independent and no arm of their business provides asset management services. This, and their FCA Regulated status, makes the Trustee confident that the investment manager recommendations they make are free from conflict of interest.

The Trustee expects all investment managers to have a conflict of interest policy in relation to their engagement and ongoing operations. In doing so the Trustee believes they have managed the potential for conflicts of interest in the appointment of the investment manager and conflicts of interest between the Trustee/investment manager and the investee companies.

In selecting and reviewing their investment managers, where appropriate, the Trustee will consider investment managers' policies on engagement and how these policies have been implemented.